Dear Parents,

Enclosed you will find our 2019 Summer Enrichment Camp Information Packet. We have an exciting summer planned for our campers! Below is a snap shot of our camp.

**GENERAL INFORMATION**

- **Registration starts: Friday - March 1, 2019**
- Dates: Monday, June 3, 2019 – Friday, August 2, 2019
- Times: 6:30 A.M. – 6:30 P.M.
- Ages: 3 years old – 13 (Campers ages 12 and 13 are subject to approval)
- **Children who are not potty-trained will not be accepted in summer camp.**
- Counselors are CPR and First Aide certified, Fingerprinted, and CPS Background checked.

**TUITION & REGISTRATION FEES**

- **Registration Fee**
  $ 70 – 1st child  $ 60 – 2nd child  $150 – Family of three or more
  **NOTE: Fee covers cost of camp shirt.**

- **Tuition:** $200.00 – 1st child  $185.00 – 2nd child  $165.00 – 3rd child

During your camper's first week, he/she will receive a camp T-shirt. Your camper must wear the RCCA Summer Enrichment Camp T-shirt **EVERYDAY**. Extra shirts will be available for $10 each. **NO EXCEPTIONS**.

**ACADEMIC PROGRAM**

- Taught by Certified Teachers

**Little Campers (3 years old):**
Learning/Reviewing Alphabet & Numbers, Arts & Crafts, Bible Study, Journal Writing

**Primaries (K4 & K5):**
Phonics/Reading, Math, Arts & Crafts, Bible Study, Journal Writing

**Junior 1 (1st & 2nd Grade)**
Math, Phonics/Reading, Life Skills, Arts & Crafts, Bible Study, Journal Writing

**Junior 2 (3rd & 4th grade) & Seniors (5th grade - age 13)**
Math, Reading, Life Skills, Arts & Crafts, Bible Study, Journal Writing

**NOTE: $1.00 "CASH" fee for Journal books.**

We look forward to your child/children joining us in a Christian environment with fun-filled educational activities, and memorable adventures! Our goal is for this Summer Enrichment Program to fulfill both you and your children's needs and upon departure, invariably take with them a stronger sense of Christian values that will last a lifetime. As always, please feel free to contact us at (301) 599-9600 with any questions, concerns, or suggestions.

Yours In Christ,
Rock Creek Christian Academy

# ROCK CREEK CHRISTIAN ACADEMY
## SUMMER ENRICHMENT CAMP 2019
## INFORMATION & PROCEDURES

*Theme:* ***"GOD'S WORD MAKES LIFE BETTER"***

*"Wisdom and money can get you almost anything,*
*but only wisdom can save your life."* ***Ecclesiastes 7:12*** *(NLT)*

## Camp Dates

Monday - June 3, 2019 thru Friday - August 2, 2019

## Camp Hours

8:00 A.M. – 4:00 P.M.

## Extended Time (Before/Aftercare) Summer Hours

6:30 A.M. – 8:00 A.M.
4:00 P.M. – 6:30 P.M.

**The fee for late pick-up is $15.00 per 15 minutes per family, beginning at 6:30 pm.**

### Registration Procedures

**1)** Complete and sign registration forms. (Also found on *www.rcchristianacademy.org*).

**2)** Submit registration fee and first week's payment with form.

**3)** Registrations will be accepted at the Finance Office beginning Friday, March 1,2019

**4)** Complete and sign swimming pool consent form.

**5)** Write your child's name and the week number(s) you are paying for on the check

### Shot Records

In compliance with the Health Department:

- ✓ If your child is not a current Student at RCCA, you will need to provide a shot record to the Camp Director (submitted with the camp application).
- ✓ All campers must submit the date of last tetanus shot (DT or DTAP).
- ✓ The tetanus record must be recorded on the registration form (box at the top right).

You may choose to pay tuition on a weekly basis, or conveniently prepay for the entire summer.

## Camp Weeks *with* Payment Due Dates

| WEEK | DATES | FINAL PAYMENT DUE |
|---|---|---|
| Week #1 | June 3 - 7 | Tuesday, May 28 |
| Week #2 | June 10 -14 | Tuesday, June 4 |
| Week #3 | June 17 - 21 | Tuesday, June 11 |
| Week #4 | June 24 - 28 | Tuesday, June 18 |
| Week #5 | July 1 - 5 (prorated) | Tuesday, June 25 |
| Week #6 | July 8 - 12 | Tuesday, July 2 |
| Week #7 | July 15 - 19 | Tuesday, July 9 |
| Week #8 | July 22 - 26 | Tuesday, July 16 |
| Week #9 | July 29 - Aug 2 | Tuesday, July 23 |

**Thursday, July 4th – CAMP IS CLOSED**

## Finance Policy

- The registration fee is non-refundable.
- ***Tuition for the first week of camp (June 3 - June 7), must be paid no later than May 28.***
- Weekly payments after the first week of camp will be ***due no later than the Tuesday*** of the week before a child attends camp.
- Receipts for income tax purposes are mailed at the end of camp.
- The returned check fee is $35.00 per check. When the bank returns a check, RCCA will no longer accept checks for payment for the remaining weeks of camp. Repayment for the returned check is due immediately and must be made in cash or by money order.
- There is no "daily rate" for summer camp.

## Discipline

It is our desire to provide a safe, enjoyable atmosphere for all children therefore; we adhere to strict discipline procedures. We seek to challenge the campers to do the right thing. Those who show repeated behavioral problems or who commit a serious offense, may be permanently withdrawn from camp. Serious Offenses are cursing, suggestive language, disrespect, direct disobedience, tantrums, spitting, throwing objects at campers or Teachers, or any other physical injury to other campers or Teachers will not be tolerated.

**No refunds will be given to Parents for Campers terminated.**

## Dress Codes

Because we are a Christian camp and represent Jesus Christ, our dress code policy is as follows:

- Camp T-Shirts worn every day, please make sure camper's name is written inside T-shirt.
- K3-K5 Campers bring back pack with change of clothes.
- All apparel worn to camp must be modest.
- No halter-tops or crop tops are permitted.
- All shorts and skirts must be modest in length: no shorter than 3" from the top of the knee.
- Swimwear for girls: A one-piece bathing suit is required.
- Swimwear for boys: Swim trunks; NO Speedos, please.
- As a safety precaution, campers are asked not to wear necklaces or large hoop earrings to camp.
- Boys cannot wear earrings to camp.
- **Tennis shoes are highly recommended due to daily activities that involve walking, running, active play, and field trips.**
- Items brought or worn to camp should be marked with the camper's name.

## Swimming:

Swimming will begin the second week of camp. There will be a swim test to determine which part of the pool your child will be allowed to swim in, according to height and ability. At water parks, campers must also be a certain height or may have to pass a special swim test in order to go on the super slides.

**Campers without <u>each</u> of these items will not be allowed to swim.**

**What to Bring:**

- ✓ Swim bag
- ✓ Towel (please make sure camper's name is written inside towel)
- ✓ Extra T-shirt or cover-up (please make sure camper's name is written inside T-shirt)
- ✓ Water shoes or flip-flops

## Personal Items

Please do not bring items from home such as cell phones, iPads/iPods/tablets, radios, headsets, cards, toys, magazines, etc. We will not be responsible for valuables that are brought to Summer Enrichment Camp. We have phones on campus for campers to use in case of an emergency.

## Lunches

All Campers are required to bring a lunch box everyday with 2 snacks, lunch, and 2 bottles of water.

## Hot Lunch

Campers will be served Chic-Fil-A on Tuesdays and Thursdays, and Pizza on Fridays at a cost to be determined. Please fill out your order forms in the Camp Office.

## Primaries (pre-school and kindergarten age campers)

Campers enrolled as a "Primary" will have a nap-time every afternoon. Cots will be provided. ***Please supply a crib-size pillow and a small blanket for use during this time.*** These items will be sent home every Friday to be washed.

## Medications

In order to administer prescribed **AND** over the counter medications, ***a medical form must be filled out and signed by your doctor***. You may request this form from the Camp Director. A certified Nurse will be on site.

## Check In

Beginning at 6:30 A.M., campers may be checked-in by a parent or legal guardian for our morning care. ***Campers should be checked in each day by 8:00 A.M.*** All trips depart campus promptly as scheduled. Arriving late will cause your child to miss an offsite activity for that day.

> **Please do not drop your camper off in the parking lot. You MUST bring your camper into the building and ensure she/he is checked in with an Adult Counselor or with the Receptionist monitoring the Welcome Center desk.**

## Check Out

When checking out campers, make sure the person picking up your camper has a picture ID. Please schedule all appointments requiring an early departure with off campus outings in mind. We will make every effort to return from each field trip by 4:00 P.M. However, unforeseen circumstances may cause a delay in our return.

## Register Today!
## We Look Forward to Serving Your Family This Summer!